



# Alumni PennCard by Mail Form

University of Pennsylvania Alumni are eligible for an Alumni PennCard. To receive your Alumni PennCard by mail, return this form to the PennCard Center with a check or money order for \$30.00 payable to *Trustees of the University of Pennsylvania*.

The Alumni PennCard is valid for five years from the date of issuance and includes a variety of benefits. For a full list, see: <https://cms.business-services.upenn.edu/penncard/obtaining-a-penncard/alumni.html>

Last Name			First Name			Middle Initial		
Penn ID Number			Date of Birth			Year Graduated		
Signature								

➤ Please select:  New Alumni PennCard  Renewing or Replacing an existing Alumni PennCard

1. Send in a passport-style photo of yourself (front-facing shot of your head and shoulders against a neutral background, in full color);
2. Include a photocopy of an official government-issued photo ID (e.g., U.S. state-issued driver's license or photo ID card, or a passport);
3. Send this completed form, your photo, your photocopy and payment to:  
 The PennCard Center  
 3601 Walnut Street  
 Penn Bookstore, 2nd Floor  
 Philadelphia, PA 19104-3895

➤ Mailing Address for your replacement PennCard:

Address 1		
Address 2		
City	State	ZIP Code
Email	Phone (optional)	

**Note:** If the address you provide above is not exactly identical to the address in the University Alumni database, you must then have the photocopy of your photo ID signed and sealed by a Registered Notary.

PennCard may change the above procedure, prices, or information without notice. Issuance or non-issuance of PennCards described in this request form remains under control of the PennCard Center and in adherence with policies and guidelines of the University of Pennsylvania.

The PennCard Center • 3601 Walnut Street, Room 219 • Philadelphia, PA 19104-3895